

Ref: NWT/blw

18 January 2016

Dear Parents and Carers

### **Year 7 Consultation Day - Online Appointment Booking**

I am writing with details of our consultation day for year 7. The date for this is Monday 8 February from 2-8pm

Please visit <https://bohuntschool.parentseveningsystem.co.uk> to book your appointments. You will be able to make bookings from **Saturday 23 January**.

A short guide on how to add appointments is included with this letter. When you login to the booking system it will automatically display the relevant evening for your child. Underneath each teacher's name is the room which they will be in on that day. The letter represents the block, with a single digit being downstairs and a double digit being upstairs. Once you have chosen your appointment times you will receive an email confirming your appointments.

Appointments are 5 minutes in length. The system automatically blocks out 5 minutes before your appointment and 5 minutes after to give you moving time to your next appointment.

There are a maximum of 72 possible appointments for each member of staff, but please be aware that some staff teach more than 72 students, so it may not be possible to get an appointment for every one of your child's teachers.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

If you have any questions or queries then please do not hesitate to contact me via email at [nwright@bohunt.hants.sch.uk](mailto:nwright@bohunt.hants.sch.uk)

Yours faithfully,



Nigel Wright  
Associate Headteacher  
Bohunt School

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